

Radley AC

Membership Policy

General

1. This Policy is in line with the Clubs constitution.
2. The Clubs Committee sets membership fees on an annual basis.
3. The Club is open to all members of the Community regardless of age, race, ethnicity, disability etc.

Pre-Membership

4. All newcomers to the Club will be welcomed by a "meet and Greet" person, designated by the Committee.
5. During this meeting, the athlete (and their parent(s), will be provided with the Clubs Welcome Information Sheet (appendix A) and asked to complete a pre-membership form (see appendix B).

Full Membership

6. All athletes who wish to compete for Radley AC must complete a Membership Form (signed appropriately- by the athlete/parent/guardian) and pay the relevant membership fee at the time of application. Membership fees now include all match fees for Radley AC fixtures.
7. No athletes will be eligible to compete for the Club until the requirements in paragraphs 6 above have been met.
8. Concessions can be made for athletes who are away at College or similar or in the armed forces. These are normally half the full Club fee (affiliation fee element is payable in full).
9. Similarly individual hardship cases can be brought to the attention of the Committee (in writing) and suitable actions/concessions agreed.
10. All new members will be issued with a welcome email which will point new members (and their parents) to information regarding the organisation of the Club, its competitions/fixtures, expectations, policies and codes of conduct etc.
11. The Club has the right to:
 - a) Refuse membership
 - b) Bar a member owing subscriptions, or part of, from competing for the Club until full payment of membership fees are made.
 - c) Revoke membership if codes of conduct are not adhered to, behaviour is otherwise against the values and ethos of the Club or if athletes fail to compete regularly.

Life Membership

12. An athlete who has been a member of the club for 20 years or more (not including any breaks in membership), will be eligible to apply to the Clubs Committee for life membership.
13. Life membership will preclude the member from paying the Club membership fee, although a membership form will need to be completed and the governing body affiliations and match fee elements paid.
14. Life members have the same rights and responsibilities as full members.

Higher Claim Membership

15. Radley AC athletes who wish to become higher claim athletes with other Clubs e.g. in UK women's athletics league (UKWAL) or men's British Athletics League (BAL) will need to submit a form to committee (who meet monthly) for approval and forward to British Athletics before 1 March on an annual basis. Athletes applying for higher claim membership to another Club are expected to commit to all/the majority of Radley AC fixtures before committing to fixtures for other Clubs.
16. Athletes wishing to join Radley AC as higher claim members may do so by completing the form available on the British Athletics website and after getting it signed by their first claim club sending to British Athletics prior to 1 March on an annual basis. Special membership rates are available for higher claim members as their EA affiliation fees etc will have already been paid through their 1st claim club. Please request these fees when applying for membership via a standard membership form.

Related Matters

17. Members are expected to behave in a manner which reflects well on the Club, both during competition and on all other occasions when taking part in Club activities e.g. under the supervision of a Team Manager or coach at any training or competition etc., as outlines in the Code of conduct.
18. Members are reminded that we are a competitive Club and therefore they are expected to compete for the Club in team/league competitions. Members who fail to compete regularly (at least 3 times in a season) may be asked to make way for others who are waiting to join the Club.
19. Disciplinary matters will be dealt with as laid down in the Clubs Constitution and Disciplinary Policy.
20. Athletes of all age groups (excluding U11s) who wish to leave the Club must resign from the Club, in writing with their reasons for doing so. If they wish to join another Club, they should submit with their letter of resignation a First Claim Form available on South Of England Athletics Association (SEAA) website. Resignations will be discussed and accepted at the next available committee meeting (monthly) and where applicable the form duly signed (unless there are any specific reason why it should not be). The form should then be submitted to the SEAA First Claims Committee who will process agree and process the change of Clubs as deemed appropriate.

21. The only exception to the above paragraph is if the athlete has not paid membership and been inactive in representing the Club for a period of two years or more. In this circumstance they will be deleted from the Clubs listing on the EA database and be free to join another Club immediately.
22. Only paid up members and associate members shall be allowed to vote at AGM and/or SGM's, except that second and subsequent claim members may not vote on resolutions which also affect their first claim club.
23. Membership details will be securely maintained in line with the Data Protection Act. Details will only be shared with others on a need to know basis e.g. medical information and contact details for coaches and team managers.

Approved by Committee
November 2016



Welcome to Radley Athletics Club

Information for new Junior athletes and their parents/guardians

Training sessions are Monday and/or Wednesday evenings (6 – 7.30pm)

All junior athletes must be delivered to and collected from their coach in the stand area of the track. Radley AC can take no responsibility for athletes not in their direct care e.g. dropped off or collected from the car park. Please ensure someone is contactable on the numbers provided in case of an emergency.

Please ensure suitable clothing/footwear is worn as we train in all weathers.

Please ensure you have a drink with you (water or squash - no fizzy drinks).

Radley AC provides coaching free of charge, however, a track fee is payable to Tilsley Park. All athletes must pay and register at the Reception desk (track passes can be purchased at a discounted rate but athletes with a track pass must also sign in). This covers the athletes with insurance to use this public facility.

All Radley AC coaches are qualified UK Athletics qualified coaches and donate their time unpaid. Please respect the time and effort they put in for you/your child, including arriving on time for sessions. Coaches have the right to exclude latecomers from a session as it is disruptive and may mean an athlete is put at risk of injury if they have missed part of the warm-up routine.

Please ensure you follow basic track rules – these are provided overleaf.

After three trial sessions you/your child will be required to become a member of the Club in order that the Clubs coaches can focus on coaching Club members and ensure they are covered by UKA insurance.

Thank you for your co-operation and we look forward to working with you/your child.

Track Etiquette

(in conjunction with Tilsley Park)

In order to provide coaching for a number of different groups of athletes at the same time in the safest way possible, all athletes and coaches should adhere to the following:

- Do not warm-up (jog around etc) on the inside lanes. Other athletes who are already into their session may be using these lanes at speed.
- Do not use the inside lane for training.
- Do not set off running (or set your athletes off running) unless the track is clear and therefore safe for them to do so. Check no athletes are in your path or coming up behind you.
- Look left and right before crossing the track. Never step onto the track, especially to cross it without looking first. Athletes may be running on the track and stepping in front of them could seriously injure both them and you.
- Do not stand around on the track. The track is for running and not socialising.
- If possible, do not walk back on the track after a run. This keeps the track clear for other athletes and will avoid unnecessary risk of collision/injury etc.
- Coaches should liaise with other coaches over track usage.
- In the event that you find yourself in the way of another athlete, they will normally shout "track", which means "please clear the track". If this happens, attempt to clear the track if safe for both you and the running athlete(s) to do so, otherwise stand on a lane line and try to get out of the athletes way as much as possible, so they can run past you without collision etc.
- Cross the middle 4G area with care and only on instruction from your coach during training or competition as this may be used by others athletes/sports.
- Lane 8 only should be used for long hurdles on a Monday and Wednesday evening.

If everyone adheres to these simple rules we should all enjoy fun and safe training sessions!



Pre-Membership Form

(To be completed by all non-members under 18)

Athlete's Name	Date of Birth
Address	
Name of Parent/Guardian	
Home Telephone Number	
Mobile Telephone Number	
Emergency Contact Name (if different)	
Emergency Contact Telephone Number (if different)	
Medical Information	
Any Other Relevant/Useful Information	
I have read and understood the information provided in the Information for new Junior athletes and their parents/guardians sheet and agree to abide by this:	
Signed (Parent/Guardian)	Date